



**COVENTRY**  
**MORRIS ENGINES**  
**CAMPING AND CARAVAN CLUB**

# **COVENTRY MORRIS ENGINES**

## **CAMPING AND CARAVAN CLUB CONSTITUTION RULES**

### **1. NAME**

The name of the Club will be “Coventry Morris Engines Camping and Caravan Club”.

### **2. OBJECTS**

- a) Provide and promote caravan and camping facilities both nationally and internationally for recreation and social activities.
- b) To enter into discussion and participate with other bodies for the improvement of caravanning and camping and for the growth of recreational leisure time facilities.
- c) To print and issue any publications that the Club may think fit for the promotion of its objects.
- d) To build support and aid the club and the British Leyland Association in all of the objects of the Club.
- e) To do all things possible to achieve the above objects.

### **3. INCOME AND PROPERTY**

However obtained the Clubs property and income shall be only used for the above objects. No monies shall be spent or debts undertaken without written authority of the Committee and Trustees of the Club.

### **4. MEMBERS**

All members attending rallies or functions of the Club shall be entitled to the use of all facilities, recreation and social activities, information and advice that the Club or any of its officers may provide from time to time.

### **5. MEETINGS**

#### **A) Annual General Meeting**

The A.G.M. of the Club shall be held each year and not more than fifteen months shall elapse between each meeting. It shall be held at such place and time as decided by the committee as early as possible in each financial year. The A.G.M. shall be held to:-

- a) Receive a statement signed by the auditors which shall be distributed before the meeting.
- b) Receive a report of work and progress during the past year.
- c) Appoint auditors for the ensuing year.

- d) To elect officers and committee.
- e) Notice of the meeting shall be sent to members not less than ten clear days before the meeting and shall state the time, place and business to be transacted.
- f) Quorum – A minimum of ten paid members.
- g) Voting – Every member present shall be entitled to one vote upon every motion.
- h) Resolution by committee or any two members, i.e. proposer and, seconder, to be in writing and submitted 28 days before the A.G.M., to be included on the agenda. Other items can be discussed in any other business.

### **B) Extraordinary General Meeting**

Such a meeting may be convened at any time by committee or within 14 days of receipt of a requisition in writing signed by not less than one third of the members specifying the object of the meeting.

- a) Notice of a convening of a meeting shall be sent to the members not less than seven days before the meeting and shall specify the matter to be dealt with.
- b) Quorum as for A.G.M.

## **6. THE COMMITTEE**

A committee of not fewer than four and not greater than eleven shall manage all affairs of the Club and shall have the power to do everything possible for that purpose.

- a)** Quorum - The quorum of the committee shall be such a number as represents more than one half of the total members of the committee at that time.
- b)** Retirement – Any member of the committee may retire by giving one months prior notice to the Secretary.
- c)** Frequency of meetings – Committee meetings shall be one in every month unless Secretary informs members that there is no business to discuss.
- d)** Notice – Not less than three days notice either oral or written shall be given by the Secretary of the Committee to the members of the committee of every monthly meeting, but in an emergency at the discretion of the Secretary and Chairman, additional meeting may be called, at not less than 24 hours notice, unless all members are accessible at that time and in agreement to an immediate meeting.

- e) If necessary the committee have the power to co-opt a member onto the committee as long as it is not for the position of Chairman, Vice Chairman, Secretary or Treasurer.
- f) If after missing two meetings without apologies being received to the Secretary the member concerned will be dismissed from the committee.

## **7. OFFICERS**

The following officers shall be appointed by members at the A.G.M.

- a) Chairman.
- b) Vice – Chairman.
- c) Secretary.
- d) Treasurer.

Such officers are allowed to attend and vote at meetings of the committee except the Chairman who only has a casting vote. Any such officer if retiring will be replaced by an existing committee member appointed by committee until the following A.G.M.

## **8. MARSHALS**

These shall be approved by the committee for each individual occasion for which they are required.

## **Responsibilities**

Marshals shall be responsible for siting and general conduct of rallies, according to the policy laid down in the rules of the Clubs Constitution and of the British Leyland Camping and Caravan Association”.

## **Complaint**

Complaints relating to the conduct of marshals and action in their duties shall be submitted in writing only to the committee through the Club Secretary.

## **9. EXPULSION**

The committee shall be allowed to expel any member or members whose conduct is in its opinion inconsistent with the objects or rules of the Club.

## **PROCEDURE ON EXPULSION**

The Secretary must give the member or members concerned at least seven days notice in writing to attend a meeting of the committee. Such notice shall consist of information of the complaints against him and he shall be given the opportunity of a hearing before the committee and answering the complaints against him.

Unless at least two thirds of the committee present vote in favour of the expulsion he shall not be expelled.

#### **10. SUBSCRIPTION AND FAILURE TO PAY**

- a) The annual subscription rate shall be payable in advance. Such subscription shall be payable on review by the committee who may alter the same with the consent of the A.G.M. or E.G.M.
- b) Members failing to pay their annual subscription within 28 days shall cease to be a member of the Club and must reapply for membership.

#### **11. TRUSTEES**

The property of the Club shall be in the care of three trustees who shall be Chairman, Secretary and Treasurer. Unless these posts are held by members of the same family in which case the third trustee will be appointed by the committee.

If any trustee shall retire the vacancy shall be filled from another member of the committee.

Trustees may be removed from their office between A.G.M.'s only by special resolution of an E.G.M. See rule **5 B**

#### **12. INSURANCE**

- a) The committee shall on behalf of the Club insure and keep insured all property and equipment belonging to the Club.
- b) Each member shall insure his own property and equipment.
- c) Each member shall as a condition of membership and as a condition of attending rallies hold a valid certificate of insurance for at least third party risks from which the towing of caravans or trailers is not excluded.
- d) The Club shall in addition take out and keep in force a policy or policies for third party and personal liability as the committee thinks appropriate.

### **MEMBERSHIP CLARIFICATION**

Both partners are classified as full members and are allowed to vote and stand for any position within the club. Once children reach the age of eighteen they must become members in their own right as Non unit members who have no voting rights, or full members if they so wish.

**British Leyland Camping and Caravan Rules  
are printed in the current Rally Book, and  
MUST BE OBSERVED  
along with clubs constitution rules as above.**